



*Southern
Pine
Electric
Trust*

**OPERATION
ROUND UP**

**2134 South Blvd.
P.O. Box 528
Brewton, AL 36427**

**251-867-5415 TEL
251-867-5219 FAX**

Dear Individual Applicant:

The mission of the Southern Pine Electric Trust is the accumulation and disbursement of funds for charitable purposes to organizations and individuals located within Southern Pine Electric's service territory. Such disbursements of funds shall be for needs related to food, shelter, clothing, health and education. This endeavor will reflect Southern Pine's goal of being a member-focused, efficient and community-involved cooperative.

Attached you will find an application for the Southern Pine Electric Trust grant program.

Please be certain that you fill the application out in its entirety and attach all documents that are requested that relate to your current situation. Do NOT send any documents/bills, letters, etc., that you want returned. We will NOT return any documents.

Attached to the back of the application is a Release of Liability and Hold Harmless Agreement. **SIGNATURE BY THE APPLICANT AND NOTARIZATION BY A NOTARY PUBLIC IS REQUIRED FOR THE APPLICATION TO BE CONSIDERED.** Notaries are available free of charge in all of our offices.

If you are requesting consideration for repairs to your home, include a signed quote from a contractor. This information is **REQUIRED**. Grants cannot be considered for rental property.

All applications will be reviewed and processed as soon as possible. **The Trust Board meets on the second Thursday of every other month (January, March, May, July, September, November). Complete applications must be received by the last business day of the month prior to the meeting or they will not be presented to the Trust Board until the next meeting.**

If for any reason the application is not filled out in its entirety, the application will be returned to the applicant to be completed. It is the applicant's responsibility to insure all applications are complete. Please be aware that if an application is returned to the applicant it may delay the processing of the application.

Should you have any questions, please feel free to contact us at your convenience.

**Vince Johnson, President/CEO
Southern Pine Electric Cooperative**

The information in this statement is for the purpose of obtaining funding from the Southern Pine Electric Trust, on behalf of the undersigned. Each undersigned understands that the information herein is used to consider the request for funding, and each undersigned represents and warrants that the information provided is true and complete and that the Southern Pine Electric Trust may consider this statement as continuing to be true and correct until a written notice of a change is provided. The Southern Pine Electric Trust is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.



Application for Individual and /or Family

Incomplete applications will automatically be denied assistance.

PLEASE TYPE OR PRINT CLEARLY IN DARK INK

Date of Application: _____

Amount of Request: _____

Name of Applicant: _____ Date of Birth: _____

Southern Pine Electric Member /Account # (if applicable): _____

Address: _____

(Provide proof) Physical Address and Mailing Address (if different from physical)

City

State

Zip

County

Name/Address/Telephone of Person completing form if not the applicant:

Name Address Telephone

If you cannot be contacted by phone, your application will NOT be considered.

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Other phone: _____

Reason for Requesting Funds: _____

Have you ever received a grant from Southern Pine Electric Trust? Yes _____ No _____

If yes, when was grant received? _____ Amount of grant: _____

Was grant received under same name? Yes _____ No _____

If no, please include name: _____

List other members of household, including children:

Name Relationship Age Employer

Please give three references from persons OTHER than relatives. (References may not be given by a director or employee of Southern Pine Electric Cooperative or Southern Pine Electric Trust.)

1. Name _____ Phone: _____
Address: _____
Occupation: _____ Relationship to Applicant: _____
2. Name _____ Phone: _____
Address: _____
Occupation: _____ Relationship to Applicant: _____
3. Name _____ Phone: _____
Address: _____
Occupation: _____ Relationship to Applicant: _____

- Is applicant currently employed? Yes _____ No _____
- Is spouse currently employed? Yes _____ No _____

If not, list last employer and employment dates and please explain why: _____

- Have you refused work in the last twelve months? If yes, why: _____

- Gross MONTHLY earnings (include all employed members of the household) – **Provide proof**

Employer # 1 _____ Supervisor _____
Address _____ Phone _____
Dates of Employment _____ Salary/Wage _____
Employer # 2 _____ Supervisor _____
Address _____ Phone _____
Dates of Employment _____ Salary/Wage _____

- Employment of Others in Household – Name _____
Employer # 1 _____ Supervisor _____
Address _____ Phone _____
Dates of Employment _____ Salary/Wage _____
Employer # 2 _____ Supervisor _____
Address _____ Phone _____
Dates of Employment _____ Salary/Wage _____

- List other social service agencies (Red Cross, Community Action, etc.) you have contacted (include name of contact person): _____

- Is individual or family receiving any other form of assistance or aid (donation, insurance, etc.)?
Yes _____ No _____
If yes, please list: _____

- Do you have homeowners insurance? _____

- Are you eligible for Medicaid or Medicare? _____

- Do you receive any kind of local agency or Federal assistance with rent or utilities? Yes _____ No _____
If so, how much do you receive for either or both each month? Rent \$ _____ Utilities \$ _____

List below and attach proof of expenses, debts, and liabilities to application.

MONTHLY EXPENSES

HOUSING	Mortgage or Rent Payment	\$ _____
	Food	\$ _____
UTILITIES	Electricity	\$ _____
	Gas in home	\$ _____
	Telephone (include cell phone bills)	\$ _____
	Water/Sewer/Trash Pick-up	\$ _____
	Cable/Satellite TV	\$ _____
	Internet Service	\$ _____
	Other	\$ _____
TRANSPORTATION	Automobile Payments	\$ _____
	Gasoline	\$ _____
	Tag/Tax	\$ _____
INSURANCE	Medical/Dental/Vision	\$ _____
	Life/Burial	\$ _____
	Automobile	\$ _____
	Homeowners/Rental	\$ _____
CREDIT CARDS/ CHARGE ACCOUNTS (Specify)	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
LOAN PAYMENTS (Specify)	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
REAL ESTATE TAXES (Specify)	_____	\$ _____
OTHER EXPENSES (Specify)	_____	\$ _____
	_____	\$ _____
TOTAL MONTHLY EXPENSES		\$ _____

DEBT AND LIABILITIES

- NOTES PAYABLE & MORTGAGE (list home loan, car loans, credit card debt, student loans)

	<u>Outstanding Balance</u>
1. Lender Name, Address & Phone _____	\$ _____
_____	\$ _____
2. Lender Name, Address & Phone _____	\$ _____
_____	\$ _____
3. Lender Name, Address & Phone _____	\$ _____
_____	\$ _____
4. Lender Name, Address & Phone _____	\$ _____
_____	\$ _____
5. Lender Name, Address & Phone _____	\$ _____
_____	\$ _____
- OTHER DEBT (Taxes, Bills, Miscellaneous – include address) Attach a list if necessary.

Debt # 1 _____	\$ _____
Debt # 2 _____	\$ _____
Debt # 3 _____	\$ _____

TOTAL LIABILITIES\$ _____

List below and attach proof of income and assets to application.

MONTHLY INCOME

Total Gross Earnings for Household.....	\$	_____
Bonus, Tips & Commission.....	\$	_____
Social Security Benefits.....	\$	_____
Farm Income.....	\$	_____
Dividends & Interest.....	\$	_____
Real Estate Income.....	\$	_____
Alimony Received.....	\$	_____
Child Support Received.....	\$	_____
Food Stamps.....	\$	_____
Other.....	\$	_____
Other (Unemployment).....	\$	_____
TOTAL MONTHLY INCOME.....	\$	_____

ASSETS

• **CASH ON HAND**

Bank Name _____	Acct.# _____	Balance	\$ _____
Bank Name _____	Acct.# _____	Balance	\$ _____
Bank Name _____	Acct.# _____	Balance	\$ _____

• **REAL ESTATE** (list all property you own, i.e. house, mobile home, acreage):

Property #1 _____	Acct.# _____	Mkt. Value	\$ _____
Property #2 _____	Acct.# _____	Mkt. Value	\$ _____
Property #3 _____	Acct.# _____	Mkt. Value	\$ _____

Please attach documentation of home ownership (Deed, Title)

OTHER ASSETS (Personal property, vehicles, whole life insurance, retirement/pension/annuity)

#1 _____	Amt. Owed _____	Cash Value	\$ _____
#2 _____	Amt. Owed _____	Cash Value	\$ _____
#3 _____	Amt. Owed _____	Cash Value	\$ _____

TOTAL ASSETS.....\$ _____

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Signature of Applicant

Date

Signature of Spouse/Co-Applicant

Date

Mail completed application & related documents to: Southern Pine Electric Trust, P O Box 528, Brewton, Alabama 36427

PERSONAL STATEMENT

Explain the circumstances surrounding your current situation, your request, and why you are unable to provide the needed items or services yourself.

Applicant's Signature: _____

STATE OF ALABAMA

**RELEASE OF LIABILITY AND HOLD
HARMLESS AGREEMENT**

(Individual Form)

COUNTY OF ESCAMBIA

For and in consideration of the transfer of a thing of value to the undersigned, whether in the form of money, service or personal property conferred by Southern Pine Electric Cooperative, Inc. or the Southern Pine Electric Trust, the undersigned applicant, does hereby unconditionally **RELEASE** and forever **DISCHARGE** Southern Pine Electric Cooperative and Southern Pine Electric Trust, and each of their agents, servants, employees, successors and assigns, from and against any and all claims, demands, damages, actions, causes of action or suits of any kind or nature whatsoever, including all injuries, known and unknown, anticipated and unanticipated, both to person and property, which may result from such transfer. The undersigned further agrees to indemnify and hold harmless Southern Pine Electric Cooperative and the Trust, together with their respective agents, servants, employees, successors and assigns, from and against any such claims or liabilities as may be incurred by the undersigned and arising from any such transfer made by either entity.

The undersigned further warrants and acknowledges that no promise or inducement has been offered or made as a condition hereof and that this release and hold harmless agreement is executed without reliance upon any statement or representation made by Southern Pine Electric Cooperative or the Trust or any of their respective agents, servants or employees.

IN WITNESS WHEREOF, the undersigned has hereunto caused this instrument to be executed by its duly authorized representative on this the _____ day of _____.

Applicant's Signature

STATE OF ALABAMA

COUNTY OF _____

I, _____, a Notary Public, in and for said County in said State, hereby certify that _____, whose name, as above is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the instruments, he/she, as such officer and with full authority, executed the same voluntarily for and as the act of said individual.

Given under my hand and seal this _____ day of _____.

Notary Public

_____ County, Alabama

My Commission Expires: _____

*You may have this notarized free of charge in any Southern Pine Electric Cooperative Office:
Atmore, Brewton, Evergreen and Frisco City*

Individual Application Checklist

Provide all applicable documents listed below.

- _____ **Completed entire application**
- _____ **Physical and Mailing Address**
- _____ **Telephone Number(s)**
- _____ **Date of Birth**

- _____ **Personal Statement - letter explaining circumstances, reason for request, and use of funds**

- _____ **Proof of address**

- _____ **Proof of employment**

- _____ **Proof of employment – other household members**

- _____ **Proof of other forms of assistance**

- _____ **Doctor’s Letter of Disability**

- _____ **Attach bids/estimates/quotes for requested assistance.**

- _____ **Proof of Monthly Expenses (Copies of bills, receipts, etc.)**

- _____ **Proof of Debts/Liabilities (Copies of notes payable/mortgage, credit card statements, etc.)**

- _____ **Proof of Other Debt**

- _____ **Proof of Monthly Income (Copies of 3 months of check stubs, Social Security benefits letter, unemployment benefits letter, proof of child support, etc.)**

- _____ **Proof of Other Assets (Copies of insurance policies, retirement, pensions, etc.)**

- _____ **Proof of cash on hand (Copy of bank statement)**

- _____ **Proof of Real Estate (Copy of Deed or Title)**

- _____ **Copy of last Federal Income Tax Form and W-2**

- _____ **Amount requested**

- _____ **Signed and dated application**

- _____ **Signed and notarized Release of Liability and Hold Harmless Agreement
(sign in front of a notary)**